

*The Background Screening Credentialing Council (BSCC) volunteer members drafted the accreditation tip for use with the Accreditation Download Center. This tip does not constitute a legal opinion of the BSCC.*

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**TITLE: Accreditation Download Center**

**Helpful Resource!** One of the documents in the [PBSA Accreditation Download Center](#) is “PBSA - Background Screening Agency Accreditation Program - Accreditation Standard with Audit Criteria.” In addition to the clause itself, this document includes:

- Measure & Documentation Typically Subject to Desk Audit
- Potential Verification for Onsite Audit
- Attributes of and Suggestions for Onsite Audit (What auditor should look for in policy, procedure, activity)

If you are preparing for Accreditation, pay close attention to the “Attributes of and Suggestions for Onsite Audit” column. Avoid an audit finding of an OFI (Opportunity for Improvement) or a NC (Non-Conformity) by closely reviewing the Attributes column to ensure all items are addressed in the corresponding policy or procedure of the CRA. *Using the Attributes column is one more way to help ensure a successful audit!*