
The Background Screening Credentialing Council has drafted the following response to a question we have received regarding the US Employment Screening / General Background Screening BSOAP Standard, this letter applies to US Versions 2.0, 3.0 and General Version 1.0. This response is provided for *educational purposes only* and does not constitute legal advice, express or implied, of the BSCC, or the Professional Background Screening Association. Consultation with legal counsel is recommended in all matters of employment law.

For the purposes of this Letter, and to ensure our response applies to both Standards, the terms Organization and CRA may both be used.

TITLE: Office Space

Question: Can an office space within a WeWork location (or other co-working facility) qualify as a “primary operating center?”

Response: Thank you for your inquiry.

The BSAAP Standard does not detail the conditions of “primary operating center” except to stipulate the entity seeking accreditation, regardless of its physical location(s), will be subject to the same audit expectations outlined in the Policies and Procedures. This means that whether the entity’s primary operating center is in a co-working facility or a more traditional facility, all security and other requirements of the Standard which apply to the physical aspects of the operating center must be met by the entity’s space within the facility. For example, a space within a co-working center that is not securely partitioned from areas not controlled by the entity would likely not meet the requirements of the Standard. For the avoidance of doubt, the requirements of the Standard must be met for the duration of the accreditation. If the entity seeking accreditation is temporarily operating from a co-working facility and ends that arrangement, it would need to establish a new primary operating center that continues to meet the requirements of the Standard to maintain its accreditation.

Thank you for submitting your inquiry and giving the BSCC an opportunity to review. We believe we have responded fully to your inquiry. Please let us know if you have any further questions.