

## BSAAP ACCREDITATION TIP

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*The Background Screening Credentialing Council (BSCC) volunteer members drafted the accreditation tip for Clause 2.7 of the BSAAP Standard, version 2.0, effective April 6, 2018. This tip does not constitute a legal opinion of the BSCC.*

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### **TITLE: Clause 2.7, Prescribed Notices**

*CRA must have and follow a procedure to provide client current version of all currently required federal notices required by the FCRA, such as those prescribed by the CFPB.*

A **Non-Conformity** sometimes identified for this clause is the absence of documentation, process, policy or procedure that provides clients with all federal notices required by the FCRA.

The Audit Criteria for Clause 2.7, of the BSAAP Standard with Audit Criteria, Version 2.0, Effective April 6, 2018 provides:

CRA must provide documentation describing how required notices are provided to clients. Methods include, but are not limited to providing as part of a Client agreement, User agreement or some other document. Per the FCRA, such notices currently include: 1) Notice to Users of Consumer Reports: Obligations of Users under the FCRA, and 2) A Summary of Your Rights Under the Fair Credit Reporting Act. Auditor will seek evidence of adherence to policies and procedures.