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FCRA Basic Certificate Renewal

FCRA Basic Certificate is valid for two years. There are two options for FCRA Basic Certificate Renewal – taking the renewal exam or earning credits by attending PBSA educational tracks at conferences and webinars. For FCRA Basic Certificate Renewal, you must submit your Professional Development Credits (PDCs) or take the renewal exam by the end of your two-year certificate period.

Five PDCs are needed to qualify for FCRA Basic Certificate Renewal. PDCs must be submitted to PBSA by the end of the two-year renewal period. Once the renewal application is complete and has been approved, your next two-year certificate period will begin from your existing end date. See below for registration and completion details.

The following PBSA educational sessions and webinars (both live and recorded) qualify for PDCs. Note: Sessions noted MY (Mid-Year Conference) or AC (Annual Conference) are available in live format only. Webinar recordings are only available for one year following the live broadcast date.

Qualifying sessions and webinars:

- 2020 AC - Five Key Lessons for Defending FCRA Class Action Lawsuits
- 2020 AC - Upstream, Downstream, You Scream, I Scream: Compliance Considerations When Buying and Selling Data
- 2020 AC - Tenant Screening Best Practices: Navigating the Evolving “Fair Chance” Landscape
- 2020 AC - FCRA Basics for Screeners - Distance Learning Style
- 2020 AC - Brain Twisters in Employment Screening
- 2020 AC - COVID-19, Remote Employees and the Evolving Cyber Threat Landscape
- 2020 AC - Yes, It's Probably Time to Reconsider Your Report Language and Structure!
- June 2020 - Background Screening Regulatory Developments: 2020 and Beyond (*access to the recording expires June 23, 2021*)
- May 2020 – Tell Me Something Good (For Goodness Sake)
- April 2020 – The 7 Most Important Background Screening Lawsuits In 2019 And the Fresh Insights to Be Gained
- February 2020 - Psst... Your Adverse Action Process Is Springing A Leak (*access to the recording expires February 25, 2021*)
- October 2019 – Fine, You win! Let’s Talk Some More about California* (*access to the recording expires October 22, 2020*)
- 2019 AC – Attorney Insights: Your Questions answered
- 2019 AC – Critical Litigation Developments Affecting the Screening Industry: 2018-2019 in Review
- 2019 AC – FCRA Basics: Spotting Common Traps for CRAs
- 2019 AC – General Session with Pam Devata (Tuesday, Sept. 10, 9 a.m.)
- 2019 AC – Is sharing Caring? How and When to Share Consumer Reports and Other Fun FCRA Facts
- 2019 AC – Plaintiff v. End User: Common Litigation Trends Targeting Your Clients
- May 2019 – Getting it Right the First Time: Top 10 Lessons Learned from Background Screening Accuracy Cases
- 2019 MY – \$\$\$: What Does Your Consumer Report Look Like to a Plaintiff’s Lawyer?
- 2019 MY – FCRA Accuracy: Recent Developments

- 2019 MY – Is that Portion of My Background Screening Covered by the FCRA
- 2019 MY – Regulatory Rumbblings and Litigation Landslides
- 2019 MY – Navigating the Legal Minefield of Using Criminal Histories in Employment Decisions
- 2019 MY – Fine, You Win! Let's Talk About California.
- January 2019 – The Seven Biggest Compliance Questions All CRAs Should be Asking* (*access to the recording expires January 15, 2020*)
- 2018 AC – The Seven Biggest Compliance Questions All CRAs Should be Asking*
- 2018 AC – Disputes Dos and Don'ts: Best Practices and Pitfalls for FCRA Compliance
- 2018 AC – Island of Misfit Toys: How Does the FCRA Apply to FINRA Onboarding, Vendor Credentialing, Volunteers, Independent Contractors and Other “Not Quite Employment” Circumstances
- July 2018 – Consumer Disputes: Compliance for the Next Level (*access to the recording expires July 24, 2019*)
- June 2018 – The Cybersecurity Landscape: Regulatory Issues for CRAs (*access to the recording expires June 26, 2019*)

*Session offered as live conference session and webinar. Only one format choice (webinar or live) may be used towards the qualifying session for PDC Credit.

See next page for instructions for renewal using PDC Credits.

Instructions to Renew Using PDC Credits

Individuals must independently track the name and date attended of the five qualifying webinars and sessions from the list above. Prior to the date a certificate expires and to receive credit for attended PDC sessions for Basic Certificate Renewal, individuals must purchase the PDC course, [HERE](#). PBSA will then send a form to formally list five attended qualifying sessions from the above list for PDC credit. This form must be returned to PBSA on or before a certificate expires. Participation in each session will be verified once the form is received by PBSA. Note that PBSA must receive the Basic Certificate Renewal via PDC purchase and completed attendance form, on or before the date a certificate expires to ensure no lapse in certificate status.

SAMPLE			
FCRA Basic Certificate Renewal			
Professional Development Credit (PDC) TRACKING SHEET			
First/Last Name:			
Email Address:			
<u>PDC*</u> Qualifying Session	<u>DATE</u> Session was Attended	<u>FORMAT ATTENDED</u> Live Webinar (W) Recording (R) Conference (C)	<u>DATE AND TITLE OF ORIGINAL SESSION</u> (Include information as it appears on Qualifying Session List)
Example	1/2/2018	R	July 2017 – Believe It or Not, The FCRA Actually Requires This!
1			
2			
3			
4			
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