FEE SCHEDULE

All fees subject to change at the discretion of the Council

Service	PBSA Member Rate	Non-Member	Payment Due	Notes
5-Year Accreditation Application – General OR US Standard (Initial and Reaccreditation)	$6450.00 US	$9675.00 US	$1500 non-refundable fee with application. Remainder within 30 days of invoice.	Includes application fee, desk review, and one-two day of virtual audit.
Bundled 5-Year Accreditation Application – Both General Standard and US Standard (Initial and Reaccreditation)	$7450.00 US	$11175.00 US	With both applications	Includes application fee, desk review, and one-two day of virtual audit.
Additional Location(s) (Initial and Reaccreditation)	$2000 US for each additional location	$3000.00 US for each additional location	Within 30 business days after notification by staff	At the discretion of the auditor, staff and/or BSCC if additional site visit(s) are required, additional fee per location will be added. Auditor and staff will make every effort to advise of additional fee(s) as soon as practicable.
Complexity / Remediation (Initial and Reaccreditation)	$1500.00 to $4000.00 US	$2250.00 to $6000.00 US	Within 30 business days after notification by staff	If at the discretion of the auditor, staff and/or BSCC, the agency's structure is complex or a change occurs during the accreditation process which causes notable work for the auditor, additional fees will be added. Complexity fees may be added if the agency is found to not be ready for the desk audit as determined by the auditor (See Section IV.B 11. for details). A remediation fee will also be levied if the BSCC determines there are non-conformities and a remediation period is granted. Auditor and staff will make every effort to advise of additional fee(s) as soon as practicable.
Year 3 Interim Surveillance Audit	$2860.00 US	$4290.00 US	With application	Includes desk review of submitted materials.
Bundled Year 3 Interim Surveillance Audit – Both General Standard and US Standard	$2860.00 US each Standard ($5720.00 US total)	$4290.00 US each Standard	With both applications	Includes desk review of submitted materials.
Legal Name Change or Legal Entity Change with No Change of Ownership or Control	$0.00 US	$0.00 US	Within 90 days of date of closing transaction	Use the notice form referenced in the Policies and Procedures. If additional outside third party fees are incurred in the review process, the BSCC may charge those additional fees to the Accredited Organization.

FEE SCHEDULE (Cont'd)

Service	PBSA Member Rate	Non-member	Date Due	Notes
Merger/Acquisition/Change of Control Review	$750.00 US	$4290.00 US	Within 90 days following closing date of transaction effecting the change of control.	Use the notice form referenced in the Policies and Procedures. At the discretion of the auditor and/or BSCC, if additional documentation or audit(s) are required, additional fee per location will be added. Auditor and BSCC will make every effort to advise of additional fee(s) as soon as practicable. Following successful completion of this audit ---the 3-year and 5-year audit schedules will be reset for this accreditation of this newly merged/acquisition/change of control entity.
Periodic Surveillance Audit	$2860.00 US	$4290.00 US	Within 30 days of notice	A periodic surveillance audit may be required at the discretion of the auditor and/or BSCC. May include desk review and/or virtual audit.
Appeals	$1000.00 US	$1500.00 US	Upon submission of appeal	See Section IV(C)(5) In some instances additional fees may be incurred (for example in instances where the appeals panel determines that additional resources such as audit or legal services are necessary). Any travel (transportation, lodging, per diem) for virtual review is separate and shall be paid directly by the organization. BSCC will make every effort to advise of additional fee(s) as soon as practicable.
Onsite Audit	TBD	TBD	Within 30 days of invoice	If auditor travel (transportation, lodging, per diem) is required for on site visit as outlined in Section IV(G), fees are separate and shall be paid directly by the organization.

Important Information

- In rare circumstances auditor and/or BSCC may require engagement of outside legal counsel, in such instances fees for outside counsel will be passed through to organization. Such fees will be communicated as soon as they become known to PBSA.
- Fee increases will apply to all organizations. Exceptions may be made for organizations who have submitted their application, initial application fee and desk audit material; however, no exceptions will be made for organizations who have only submitted a Letter of Intent (LOI).
- Circumstances outside the stated fee structure will be addressed individually.